

ANNEX D TO CHAPTER 11

(para 11.122 refers)

(Completed form/signal may require a Security Classification)

LAND INCIDENT REPORT (INCREP) - OVERSEAS TRAINING

PRECEDENCE: IMMEDIATE

SIC: BAA/⁽¹⁾

To: HQ LAND - for SO2 Indiv Trg,

Info: Div/Dist (SO2 AT, G3 PAT), HQ ATG(A) (SO2 AEAC), LAIT

INCREP

A.	Unit and Ex name or Training Support Unit reporting incident
B.	Rank and name of person reporting the incident
C.	Contact telephone/fax number
D.	Date Time Group of incident
E.	Location of incident _____ Grid Reference if known _____
F.	Unit/Units involved in incident
G.	Outline description of incident
H.	Subsequent action taken
I.	Details of casualties and/or damage
	(1) Killed (No, Rk & Name)
	(2) Injured (No, Rk & Name)
	(3) Hospital receiving casualties
	(4) Damage to property (if known)
	(a) Military property
	(b) Civil property
J.	Other MOD Branches or outside HQs informed
K.	Investigations procedures implemented or to be implemented
L.	Recommendation for LAIT to attend
M.	Other information _____

Note:

1. The NATO Subject Indicator System requires multiple Subject Indicator Codes (SICs) to be kept to the minimum; preferably not more than 3 are to be used. The SICs to be used in the proforma above have the following meanings and are to be used as appropriate.
 - a. BAL = Training Incident. This must be used when reporting an accident or incident on training or one involving safety on ranges or training areas. LAIT must be included as a signal addressee.
 - b. EYL = Press/News/Media Incident which must be used on every INCREP.
 - c. EUA = Public Relations/Information General reports.
 - d. WAT = Military personnel Discipline/Legal reports.
 - e. WET = Lieutenant Colonel and below Discipline/Legal reports. This SIC is to be used if MOD (PS2(A)) is to be informed.
 - f. WAL = Military Personnel Casualties. This SIC is to be used if MOD (PS4(A)(CAS)) is to be informed.